



# Listowel Curling Club Reopening Plan November 2020

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The Listowel Curling Club has prepared a plan to open for the 2020 -2021 season which is to be shared with The Municipality of North Perth, Huron Perth Public Health and the members of the Club.

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## **Prepare the Club**

- Reconfigure gathering and lobby areas to allow for at least two meters of separation between all employees/volunteers and between customers.
- Place posters at the entrance of the club to ensure members/customers do not enter if they have COVID-19 symptoms. Screen members/clients and have them complete a Declaration of Compliance – Covid-19 along with a waiver form.
- A contact tracing form will be utilized for each draw and the League Convenor for that draw will ensure each player has been registered for that draw. The finalized form will be stored in the bar area for a period of 30 days. This will be in the form of a spreadsheet and a copy can be found in the appendix section.
- Ensure appropriate signage (see CurlON signage program) is in place to instruct members/clients and employees/volunteers on health and safety best practices.
- Install plexiglass shields, non-touch lined waste disposal receptacles, as well as disinfectant tissues and alcohol-based hand sanitizer dispensers in multiple, prominent locations around the club. This includes at entrances and exits for members/clients.
- Provide portable hand sanitizer bottles near any interaction points for employees/volunteers and members/clients.
- Utilize tables of eight for 4 players in the bar area. This would involve eight tables for a draw plus small tables for 2-3.
- Ensure that ventilation systems operate properly and increase circulation of outdoor air as much as possible.
- Ensure all equipment, and particularly water systems and features, are safe to use after a prolonged workplace shutdown.
- Two HEPA air purifiers to be running the lounge area to facilitate air movement and removal of toxins in the air.

## **Physical Distancing Plan**

- Use guidelines for members/clients and employees/volunteers to maintain a distance of at least two (2) metres from one another. If this is not possible, limit the length of interactions and install plexiglass shields. The use on non-medical (i.e. cloth masks) is also recommended for situations where physical distancing is difficult to maintain at all times.
- Identify how non-medical masks (i.e. cloth masks) will be encouraged, provided and/or enforced with employees/volunteers and members/clients when physical distancing cannot be maintained. We will monitor local health regulations and emergency orders that may mandate the use of masks indoors with certain exemptions.

- Install signage, floor decals etc. to help ensure adherence to physical distancing guidelines, both inside and outside the club.
- If possible create separate entrance and exits from the building.
- Restrict or consider limiting any non-essential visitors, volunteers and activities involving external groups or organizations in the curling club.
- Restrict the number of employees/volunteers in shared spaces, including kitchen, bar area, ice room and locker rooms to maintain at least two metres between everyone.

### **Supply Chain and Logistic**

- All deliveries of supplies will be instructed to leave in the vestibule.
- Any work required in the club will have a contact tracing form requirement to be filled by each vendor worker. The sheet will be dated and kept in the bar area for the duration of the season. A copy of the vendor trace contact form is attached in the appendix.
- Have the list made up of core products and services required during the curling season.
- Engage with the critical suppliers to confirm availability of inventory, supplies and services
- Have enough inventory and supplies ready on opening dates including PPE.
- Coordinate delivery schedules and service work schedules to reduce the number of possible interactions between vendors and members.
- Create end to end supply chain risk assessments and prioritize critical focus area.
- Develop a contingency plan for loss a critical supplier due to Covid-19 shutdown or supply shortage.
- See appendix 1 for list of vendors and back up plan

### **Member and User Group Communication**

- The Board and staff will stay informed and access up-to-date information from Huron Perth Public Health, Municipality of North Perth, Curl Ontario, Canada Curl and the Ontario Provincial Government.
- The Board will ensure our members and user groups contact info is current along with vendors, service providers and staff and Board members.

- All members and user groups will be kept informed on business hours, re-open dates along with the Curling Back to Play plan that needs to be followed and monitored.
- Communication will be directed through email, our web site, social media and phone calls if required.
- Board members and staff/ volunteers will be informed on changes to our business model.
- All communication will be transparent and be issued on a regular basis to members, user groups, vendors and staff/ Board members.
- A survey will be issued to all members first week of September to members and user groups to solicit their feedback, suggestions and willingness to curl this season based upon the plan.
- A dialogue will be sent out to close proximity Curling Clubs on best practises for opening, curling play, maintenance, ice prep and safety precautions.
- A client and vendor logs will be maintained on visits at the club for a period of thirty days for purposes of tracking and tracing.
- All members and user groups must abide to all rules and protocols or will not be able to curl or use the facility.

### **Building Safety and Cleanliness Plan**

- All washrooms, locker rooms, touch point on doors will be sanitized frequently. Lounge area tables, bar area and chairs will be sanitized on a frequent basis.
- All rocks and scoring boards will be sanitized prior to the game.
- On Ice equipment will be sanitized after each use by the ice techs.
- Rental brooms will not be available along with delivery sticks or shared gripper and sliders.
- Measuring sticks will not be allowed

### **Bonspiels and Club Tournaments**

- Bonspiels will resume once clarification from the Provincial Government and Huron Perth Public Health gives the permission to happen. The current regulations only permit 50 people that are in a league. An example would be that a bonspiel could be played with the Monday night Men's League only as it stays within the same 50 players in that league.
- This could mean 2 draws of six teams for a total of 48 players.
- No buffets are allowed so a food plan would be presented to the Board
- Prizes could consist of Gift Certificates emailed to the teams instead of merchandise.

- The bonspiel plan opening up to outside players will be presented at a time when the Province and Public Health allows that process to happen.

### **Playing the Game**

- We are looking at staggered start times for each draw. A possible time could be ice 1 starts at 6:40 pm , ice 4 starts at 6:50 pm, Ice 2 starts at 7: 00 pm and ice 3 would start at 7:10 pm. Players would arrive 10 minutes prior to their ice start preferably dressed and just shoes changed at the club. Please stay in your car or wait outside until 10 minutes prior to the game.
- **Lockers are not permitted** for use this season. Please bring your equipment when you come and take it with you when you leave.
- Masks are required upon entering the club and when leaving the club.
- Each player is to register with that league convenor who record that you have arrived to play.
- Instead of a hand shake, give a friendly wave or tap brooms to start the game.
- Do not use coins to decide the last stone advantage in the first end. The league convenors may assign them every game
- Players stay on the same side of the sheet. For example, if you are playing on sheet 2, always walk or position yourself on the sideline to sheet 1. This will keep players 10 feet apart.
- Insert two small markings, located four feet from each aside of centre ice (roughly 69 feet from the end boards). See Distancing Illustrations (Appendix 5).
- Non-Delivering Team: The two sweepers of the non-delivering team should be positioned on these marking while the other team is throwing. The player of the non-delivering team whose turn it is next to deliver should be positioned at hog line on the same side as the two sweepers.
- The Skip (or Vice-Skip) will stand on the backboards but no closer than the hack.
- Delivering Team: The Skip has control of the house. The player whose turn it is to deliver is in the hack. The non-sweeping player is on the backboards. The sweeping player is at the T-Line.
- Once the stone has been released, the player who delivered the stone proceeds down the centreline of the ice until the halfway point to the marking or to the hog line if it is their turn next.
- After the stone comes to rest, the sweeper proceeds to the halfway markings. The non-sweeper travels to the halfway mark or the hog line depending on their turn to deliver or not.
- One sweeper only on all delivered stones. No relaying (second sweeper taking over halfway down the sheet). The person in charge of the house is not allowed to sweep under any circumstance. The skip of the non-delivering must remain in

the hack area until all stones come to rest. They are not allowed to sweep the opposition stone behind the tee-line. Lessening of physical distancing restrictions would/could allow this guideline to be removed.

- The skip or vice skip (not both) of non-delivering team must stand at the hack until the other team is finished playing and has relinquished control of the house.
- The skip or vice skip (both teams) may not sweep any stones (both colours) set in motion by the delivering team.

### **Lounge And Bar Plan**

- Tables will seat 4 players on a table designed for 8. This maintains six feet distance from each other and each table.
- Only 50 people in the club at one time so spectators will not be allowed.
- As mandated by the Province all '**All patrons must be seated when eating or drinking at the establishment**'.
- The plan is to have two bartenders and they will take drink orders from the players eliminating line ups at the bar
- Debit / credit would be preferred for payment
- No drinks allowed on the ice area

### **Prepare for Opening**

- The Board will convene and after reviewing the survey results and registrations decide on whether there is enough interest to open the club this season.
- If the club opens and Covid-19 cases change the opening plans as dictated by North Perth Public Health the Club will refund the registration fees. If this happens during the season the refund will be prorated by how much of the season has been played.
- If a member tests positive for Covid-19 we will provide NPPH with the contact tracing information associated with this member. At that point we will follow NPPH guidelines on operating the curling club.
- We will contact all members and users of the club when we are given directions from NPPH on protocol. The Board will designate a group to ensure all members have been contacted using our membership contact list and a check list form.
- Access IT and POS systems and support for evolving work requirements.
- Ensure contactless payment methods are available (debit, credit card, e-transfer).
- Check with our Insurance plan that it covers Covid-19 issues.

